

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
March 2, 2023**

President Keith Hanvey called the March 2, 2023 Board of Education Meeting to order at 6:07 pm in the District Conference Room. Call to Order

Board members in attendance were Thomas Akshar, Shelly Bartow, Gordon Daniels, John Gliha, Keith Hanvey, and Jeanne Shields. Board Members in Attendance

The administration in attendance were Superintendent Timothy Ryan and Business Manager Janice Rideout. Administration in Attendance

Principals in attendance were Jennifer Henderson, Linda Maynard, Greg Winn, and William Zakrajsek. Principals in Attendance

On a motion by Shelly Bartow, seconded by Gordon Daniels the Board of Education voted to enter executive session at 6:08 pm to discuss CSE, the employment history of a particular person, discipline of particular students, and school safety. Executive Session
Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to return to open session at 7:12 pm. Return to Open Session
Yes-6; No-0. Carried.

Keith Hanvey, Board of Education President led the Pledge of Allegiance. Pledge of Allegiance

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the agenda. Order of the Agenda Established
Yes-6; No-0.

Federal Stimulus Grants Update, presented by Linda Maynard: Federal Stimulus Grants Update

- Mrs. Maynard showed the Board of Education and audience members where information about the Federal Stimulus Grants can be found on the Bainbridge-Guilford Website. She explained where the date that the plan was approved can be found for each plan. When any amendments are done and approved the files will be updated on the website. Decisions on how to use the grant funds are made through team meetings and committees. The grants were put in place last year, and things have changed so updates on how the money is used need to be made occasionally.

Linda Maynard, Guilford Elementary Principal reported on the following: Linda Maynard Presents

- Going well- Dawn Christopherson, 1st grade teacher at Guilford will be retiring at the end of this year and the hiring process has begun to replace her. Interviews will begin and applicants will be teaching a lesson in a classroom. Finalists will then interview with Mr. Ryan and members of the Board. March is Read Across America month. To celebrate this, the Guilford teachers dressed up as Sneetches from the Dr. Seuss book, The Sneetches. Mrs. Maynard narrated the book while the Guilford teachers performed it for the students. Linda invited the Board members to come and read to the students during RAA month.
- Working on- The second trimester is about to end and parent-teacher conferences will take place as needed. Report cards will go out at the end of March. They have been working on growth assessments at Guilford. They are using iReady which can be difficult with such young learners as its all done on iPads. The staff has found a new way to assess the students using iReady and discovered there's more to the program then they knew, the

students are getting better at using the iPads and are getting better matched with their skill level on iReady.

- Celebrations- The Guilford school sold an amazing \$15 thousand in Gertrude Hawk candy for their fundraiser. This is about double what they have done in the past. They are raising funds to purchase an ecolor printer. This will allow them to create sensory paths in Guilford as well as print posters and banners. Mrs. Maynard passed around the Guilford Principals photo album for the Board to see.

Jennifer Henderson, Greenlawn Elementary Principal presents:

Jennifer Henderson
Presents

- Counseling- Ms. Henderson reported on what the counselors at Greenlawn have been doing. All students will be taking their second SEL assessment in March. This will help counselors plan lessons that will meet the student needs. The intern is still at Greenlawn and has been teaching lessons. The Social Skill of the month is accepting differences.
- CBT- Mr. Winn and Ms. Henderson recently attended a training on CBT (Computer Based Testing). They both felt it was a helpful training and are confident that we are prepared for the full implementation in the spring.
- Safety- All three buildings completed lockdown drills in February. The threat assessment team continues to meet regularly with the next meeting scheduled for Monday, March 6th.
- Curriculum- Plans continue to be made for staff to visit Delaware Academy to observe an ELA lesson and speak with their teachers. Ms. Henderson has been working with 6th grade teacher, Kimberly Mayo to arrange a meeting with Eureka Math, a curriculum tool.
- Special Guest, Matt Carlin- Mr. Carlin is a Physical Education teacher in the Greenlawn school. He spoke to the Board about different conferences he has been attending. He was the Elementary Physical Education representative on a panel that helps future professionals in the field. On the panel he spoke with college students who are looking to get into the field regarding his experiences with student teaching, the hiring experience, as well as his experiences as a teacher.
- PARP Month- This month at Greenlawn it is PARP month (Parents as Reading Partners). This includes reading logs, a calendar with special days, and spirit activities. This year Ms. Henderson partnered up with Books are Fun to include Book Blast. The students will have a treasure map that they will fill with phone numbers and emails of adults. Those adults are then asked to sponsor them with donations for books. If they fill their treasure map and exceed their goal, the remainder will be given to a student who wasn't able to meet their goal. At the end, the students will receive a personalized bag filled with books. The teachers can also receive incentives for their classroom.

William Zakrajsek, Jr-Sr High School Principal presents:

William Zakrajsek
Presents

- Corrective Action Plan- Advisors and Treasurers have been doing deposits and profit and loss statements in a timely manner. There was an error, but it was corrected. There was not much activity in February.
- Staff Openings- There are a couple of Football positions open at this time, but they're hoping to have them filled soon. There were two interviews for the Orchestra position. It was offered to one of the applicants and she accepted.
- APPR- The first round of teacher observations have been completed and the second round is underway.
- Emergency Drills- There are still a few drills that will need to be completed before the end of the year.
- Drama Club- The performance is this weekend with contingencies made in the case that there's inclement weather.
- Athletics- Mr. Zakrajsek gave an update on the recent sporting events and accomplishments of the Bainbridge-Guilford athletes.
- Academic Assistance Program- Mr. Zakrajsek told the Board about a program he is looking to start that would take place after school for students who are struggling or just need extra help with their schoolwork.
- Academics- Mr. Zakrajsek read the Students of the Month for February and also announced the names of this years Valedictorian (Kaitlyn Curtis) and Salutatorian (Lillyann Finch).

Greg Winn, Jr-Sr High School Assistant Principal presents:

Greg Winn Presents

- Discipline- Mr. Winn presented charts that showed the discipline data comparing this year to last year. Things continue to move in the right direction. Mr. Winn attended a training provided by the Southeast Regional Partnership Center that focused on alternatives to suspension. He mentioned that he is grateful to that he's been allowed to explore and implement these alternatives. Braderick Morrison from Tobacco Free Chenango presented to the 9th and 10th grade health classes on the dangers of vaping. The students were engaged and seemed to enjoy his presentation. Moving forward the plan is to have him come in once a semester. Tobacco Free Chenango will also present to staff on March 17th at the staff development day. On April 12th Bainbridge-Guilford will host a parent information night to educate parents on vaping. We will also be extending the invitation to the parents of Oxford and Afton Central Schools students.
- Technology Committee- steps are being taken to begin a Robotics Club at B-G. There are plans to purchase 17 more Promethean Boards for next school year, which will be purchased using grant money. They are working on phasing out some of the printers that have become outdated and obtaining toner for them has become a problem. There was a discussion on streamlining some of the tech, but the consensus was that the staff is happy with what we have and what we are doing. Mr. Winn will be attending a Data Privacy and Security Service conference in Albany on March 29th and 30th.
- Bobcat Pride- Mr. Winn shared that his reason for loving being a Bobcat this month was how the district pulled together to support a student who recently lost his father. There was a casual for a cause that raised over \$600 and a spaghetti dinner at the Elks Lodge in Sidney which was worked at by BG students and attended by BG staff.

Marek Rajner, Board of Education Student Member presents:

Marek Rajner Presents

- Marek is feeling like the second half of the school year is going by very quickly. Marek spoke about the announcement of the Valedictorian and Salutatorian. He gave an update on ongoing sporting events and spoke about this weekends Drama Club performance. He also gave an update on his New Visions program. He recently visited the DMV and Clerks Office.

Timothy Ryan, Superintendent of Schools presents:

Timothy Ryan Presents

- Financial- The district will be receiving a settlement from JUUL that will go towards damages that were caused by vaping in schools. Bainbridge-Guilford currently contracts for Karlee Hoyts services from Chenango County Mental Health. She works with about 30 of our students and their families. B-G was recently awarded a grant to cover Karlee's services for next year. The new BOCES Superintendent, Mike Rullo will be presenting the BOCES budget to the Superintendent Cabinet on Friday, March 3rd. It will be presented to the Board at a later meeting.
- Students/Academics- We have used two emergency days so far this year. We have two more plus the Friday before Memorial Day to use if needed. There is also the option of doing a virtual day if necessary.
- Staff/Personnel- Zak Adams, a representative from NYSSBA recently did a check-in with Mr. Ryan to see how things were going and if there was anything they could assist with. Mr. Ryan told the Board if they had anything they wanted addressed he would be happy to facilitate that with Mr. Adams.
- Facilities- HUEN electric is ready to begin the capital outlay project of LED lighting replacement in the High School. Next year the capital outlay project will focus on LED lighting in the Greenlawn building. Engineers have been visiting the campus and are working on Phase 1 of the capital project for submission to Facilities planning. Mr. Ryan gave an update on the recent Health & Safety committee meeting. At the meeting they went over accident reports, traffic flow that will be affected by the new athletic complex, and the traffic issues caused by sporting events that take place at the school. They discussed sending maps of parking areas to schools that will be attending, providing residents on the streets with cones, and hiring staff to direct parking.

Visitors in the audience included 10 Government students who elected not to speak. There were also 7 representatives from the Bainbridge Free Library.

- Michelle Arnold, Director of the Bainbridge Free Library- The library is requesting that a proposition be placed on the ballot for the budget vote for library funding. They were urged to seek public funding, which 31 of the libraries in the four-county library system do. The proposition will be on the school budget ballot. The school will collect those taxes and in turn give them to the library. Dave Lieb, library president spoke briefly to say that so far, the library has managed to keep the library running without the use of tax funding, but that is getting more difficult. A proposition will not be needed again unless they increase the amount of funds they are requesting. The library will hold informational meetings regarding the taxpayer increase and Mr. Ryan invited them to attend one of his budget presentations as well.
- Donald Oliveira- Mr. Oliveira lives near the school and came to voice his concerns about parking for special events (tournaments, dance recitals, etc). He had suggestions that a trash can is accessible outside so garbage doesn't end up on the street and that perhaps either the police or fire departments could help with directing parking. He has spoken to the village about the issues, but they usually are unaware of events that are taking place. He did also request that when construction begins on the new capital project that it could start later in time to cut down on noise. Lastly, he stated that he has plans to cut branches back that are close to the parking lot stairway and wanted to know who he should report the start of that to. Mr. Ryan asked him to let Mr. Zakrajsek know of any plans for the tree trimming.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- SUB-CSE minutes of: 1/31/23 and 2/16/23
- 504 minutes of: 1/30/23 and 2/7/23
- CSE minutes of: 2/1/23, 2/10/23, and 2/16/23
- CPSE minutes of: 2/2/23 and 2/17/23
- Amendment no meeting: 11/4/22, 1/5/23, and 1/24/23

On a motion by Tom Akshar, seconded by John Gliha the Board of Education reviewed and arranged for the appropriate special education placements.

Yes-6; No-0. Carried.

On a motion by Gordon Daniels, seconded by Shelly Bartow the Board of Education voted to approve the following non-certified personnel:

- The appointment of Philip Lane to the position of Substitute Teacher (PT), retroactive to 2/16/23, background check complete.
- The appointment of Phil Curley to the position of Drivers Education Instructor (PT), effective 6/26/23-7/28/23, at an hourly rate of \$28.00.
- The appointment of Tina Edwards to the position of Substitute Teacher Aide (PT), retroactive to 2/23/23, background check complete.
- The appointment of Jason Idzinski to the position of Substitute Teacher (PT), effective 3/2/23, background check complete.
- Request approval for the Superintendent to sign the separation agreement between the Bainbridge-Guilford School District and Julie Tietjen.
- Accept the resignation of Renee Halbert from the position of Bus Attendant, effective 3/31/23.
- Accept the resignation of Renee Halbert from the position of Teachers Aide, effective 3/31/23.

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the following sports personnel:

Sports Personnel

Volunteers:

- Softball - Taylor Palmatier, Tim Seamon

Visitors in the Audience

Michelle Arnold
comments

Donald Oliveira
Comments

CSE
Recommendations

Non-Certified
Personnel

Sports Personnel

- Baseball - Cameron Race
- Track - Christine Oliver, Justin Autera, Israel Lorimer, Mike Davidson

Paid Scorekeepers & Timekeepers:

Thomas Palmatier, Sarah Nezelek, Jen Hawkins, Claire Fraiser (Morris CSD employee), Julie Fuller, Mike Davidson, Cameron Race (GMU CSD employee)

Yes-6; No-0. Carried.

On a motion by Shelly Bartow, seconded by Gordon Daniels the Board of Education voted to approve the following Business Office items:

- Request approval of the following Financial Reports for the month of January 2023 – Student Activities Central Treasurer’s Report, Revenue & Appropriation Status Reports, Cumulative Summary of Budget Amendments, District Treasurer’s Report, and School Lunch Profit & Loss Report Financial Reports
- Request approval for the Internal Claims Auditor Reports dated February 5, 2023 and February 19, 2023. Internal Claims Audit
- Request acceptance of a \$599.99 grant from Visions Federal Credit Union initiated by Guilford Elementary School Teacher, Chloe Oranjian. Visions Federal Credit Union Grant
- Request approval of a budget amendment increasing revenue item A2705 Gifts and Donations and increasing expenditure item A1630.450-05-2600 Computer Supplies in the amount of \$599.99 for grant received from Visions Federal Credit Union. Gifts and Donations Budget Amendment
- Approval of the Bus BAN Resolution to be presented to voters for approval at the Annual Meeting & Vote (Attachment A). Bus BAN Resolution
- Approval of SEQR Resolution for the 2023-2024 Capital Outlay Project as presented (Attachment B). SEQR Resolution

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the following New Business:

- Request approval for the Superintendent to sign the MOU between Bainbridge-Guilford School District and the BGTA regarding members substituting during their unassigned periods, retroactive to September 1, 2021. BGTA substituting MOA

Yes-5; No-1 (J. Shields). Carried.

The following planning events were discussed:

Planning

Board Events

- March 6th – LINKS @ 4:30 pm – District Conference Room (T. Ryan and S. Bartow)
- March 8th – Finance Committee Meeting @ 6:00 pm – District Conference Room
- March 16th – Policy Committee Meeting @ 5:30 pm – District Conference Room (T. Ryan, S. Bartow, J. Gliha, R. Sullivan)
- March 16th – Board of Education Meeting @ 6:00 pm – District Conference Room

School Events

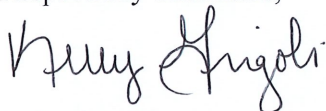
- March 3rd-5th – Drama Club Performance
- March 17th – NO SCHOOL – Staff Development Day
- March 17th & 18th – All County Music Festival @ Oxford
- March 28th – Sr. High School Spring Concert @ 7:00 pm

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to adjourn the meeting at 8:30 pm.

Adjournment

Yes-6; No-0. Carried.

Respectfully Submitted,



Kelly Grigoli
District Secretary/District Clerk

RESOLUTION DATED MARCH 2, 2023.

RESOLUTION AUTHORIZING INCLUSION OF SCHOOL BUS
PROPOSITION AT ANNUAL SCHOOL DISTRICT MEETING AND
ELECTION.

BE IT RESOLVED, by the Board of Education of Bainbridge-Guilford Central School District, Broome, Chenango, Delaware and Otsego Counties, New York, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District, on the 16th day of May 2023.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

* * * * *

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 16, 2023, the following proposition will be submitted:

SCHOOL BUS PROPOSITION

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Bainbridge-Guilford Central School District is authorized to purchase two school buses, including incidental equipment and expenses at a maximum estimated cost of \$244,000, and said \$244,000 or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said District shall be issued.

The School District has determined these purchases to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, the regulations provide, will not result in any significant adverse environmental impact.

* * * * *

Section 3. This resolution shall take effect immediately.

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW
2023-24 CAPITAL OUTLAY PROJECT**

WHEREAS, the Board of Education of the Bainbridge-Guilford Central School District (the “Board”) has considered the effect upon the environment of proposed capital work, including but not limited to the following:

Replacement of the interior lighting at Greenlawn Elementary School

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.